

INTEROFFICE MEMO



DATE December 14, 2004

FROM **Andre' Blaylock, MD, Chair**
Medical Executive Committee

TO **Board of Supervisors**

PHONE 580-6127

MAIL CODE

SUBJECT **PROPOSED REVISIONS TO MEDICAL STAFF BYLAWS, RULES & REGS AND COMMITTEE MANUAL**

The Medical Executive Committee and Bylaws Committee approved the proposed changes to the Medical Staff Bylaws, Rules & Regulations and Committee Manual. Recommended changes were made based on recommendations written in the California Medical Association (CMA) Model Medical Staff Bylaws.

Proposed Revisions to the Medical Staff Bylaws:

The following sections were revised based on recommendations written in the California Medical Staff Model Medical Staff Bylaws.

Page 7, Section 3.2-1
Page 10, Section 4.1
Page 11, Section 4.5-2
Page 15, Section 5.3, 5.3-1 and 5.3-2
Page 16, Section 5.4
Page 24, Section 5.11
Page 25 - 26, Section 6.3-3

Page 29 – Section 6.10-1 - Section was revised to include end date for proctoring additional privileges.

Page 29 – Section 6.11-5 – Section was added to include language regarding contract changes and physicians being transferred to appropriate Medical Staff department.

Pages 31, 32, 33 and 34 Sections – 7.1, 7.2, 7.2-3, 7.5-4, 7.7.5-5, 7.6 were revised based on recommendations written in the California Medical Staff Model Medical Staff Bylaws

Page 35, Section 7.9-3 – Minor deletion.

Page 36, Section 8.3-12 – Section was added based on recommendations written in the California Medical Staff Model Medical Staff Bylaws

Page 48, Sections 10.3-2 and 10.3-10 - Sections were revised for new Chairs and Section Directors who are provisional for one year of initial appointment.

Page 51, Section 11.1 - Section was added based on recommendations written in the California Medical Staff Model Medical Staff Bylaws

Page 52, Section 11.3-1 – Section was revised to add current membership to the Medical Executive Committee

Page 55 and 56, Sections 12.2-1 & 12.2-4 - Sections were revised in order to conduct business and vote on committee matters.

Proposed Revisions to the Medical Staff Rules and Regulations:

Page 12, Section 15 – Section was added based on a Federal Regulatory requirement that states that this function is performed by the Department of Laboratory Medicine.

Page 14, Section 16.6 – Section was added to outline the Allied Health Professional responsibilities to the Medical Staff.

Proposed Revisions to the Medical Staff Committee Manual:

Page 4, Section 4 - Composition was revised to add current membership to the Graduate Medical Education Committee.

Page 5, Section 4 – Institutional Coordination Sub-Committee was added based on a regulatory requirement by the American College of Graduate Medical Education.

Page 9, Section 11. Section was deleted. The American Osteopathic Association only requires the committee when the facility has 10 active Doctors of Osteopathy (DO) admitting to the facility. ARMC do not have 10 Active Doctors of Osteopathy who admit.

Page 9, Section 12.0A was revised to add current membership to the Quality Management Committee.

Page 12, Section 12.4 – Composition was revised to add current membership to the Health Information/Utilization Management Committee.